



2025 Competitive Grant Application Guidelines

Deadline for Applications: 5:00 PM (AKST) April 4, 2025
Grant Requests Up to \$3,000

Application Period Opens: Friday, February 28, 2025

Purpose

The Kenai Peninsula Foundation grant opportunity is designed to support special projects addressing a broad range of community needs, including but not limited to health and wellness, education, the great outdoors, arts and culture, and community development activities and events.

Key Considerations

Priority will be given to organizations that have not received grant funding in 2025 for the special project listed in their application.

Eligibility

Your organization is eligible for funding through this grant opportunity if it is one of the following:

- 501(c)3 public charitable organization with 509(a)(1), 509(a)(2), or 509(a)(3) public charitable status as designated in your IRS Determination letter
- Faith-based organization providing social services
- Federally recognized Tribes or Tribal nonprofit organizations
- City governments or Boroughs

The following are not eligible for grant funding:

- Individuals
- State or federal government agencies
- For-profit organizations or businesses
- Private nonprofit organizations (those not identified in their IRS determination letter as 509(a)(1), 509(a)(2), or 509(a)(3)
- Requests for support that do not fall within the funding guidelines
- General operating support
- Activities that improperly discriminate as to race, gender, marital status, sexual preference, age, disability, creed or ethnicity, or grants for religious indoctrination or other religious activities

Fiscal Sponsorship:

Ineligible organizations may be able to receive funding for projects if they have support from a qualified organization that is willing to provide fiscal sponsorship. Fiscal sponsors must agree to take legal and fiscal responsibility for accepting grant funds from KPF on behalf of the ineligible organization. A letter from the fiscal sponsor must be submitted with the application for the project to be considered. Please utilize the fiscal sponsor letter template at the end of this document and include with your application.

Process

1. Review the guidelines to ensure that your organization is eligible for funding.
2. Contact the grant staff at (contact information below) if you have questions as to whether your organization or project is eligible for funding.
3. Log in to your account in ACF's online grant management account at <https://www.grantinterface.com/Home/Logon?urlkey=alaska>. If you are new to ACF's grant management system, you will need to create a new profile before applying.
4. Applicants will be asked to provide:
 - Requested grant amount
 - Project description (population served, organizational budget, goals & outcomes, start & end date)
 - Project budget and budget narrative
 - Organizational background (mission, services provided, population served)

We look forward to hearing from all interested organizations that would like to apply for the Kenai Peninsula Foundation's grant opportunity.

Contact Information

Please direct general questions to KPF's Program Manager, Hadassah Knight, at hknight@alaskacf.org

Please direct eligibility and technical questions about the online grant system to The Alaska Community Foundation at affiliate@alaskacf.org or (907) 334-6700.



Fiscal Sponsor Letter Template

[Name of Fiscal Sponsor Organization]
[Address]
[City, ST ZIP Code]

[Name of Sponsored Organization]
[Address]
[City, ST ZIP Code]

[Date]

Kenai Peninsula Foundation
PO Box 1612
Soldotna, AK 99669

Dear Kenai Peninsula Foundation,

This letter certifies that [Name of Fiscal Sponsor Organization] (the "Sponsor") has agreed to be the fiscal sponsor for [Name of Sponsored Organization] (the "Applicant") who submitted a grant application to the Kenai Peninsula Foundation, an Affiliate of The Alaska Community Foundation (the "Foundation"), for the "[Name of Project]" project.

By signing this letter, Sponsor agrees to the following:

- Sponsor will take responsibility for accepting and dispersing any grant funds that are awarded to Applicant by the Foundation in support of the aforementioned project.
- By accepting any grant funds on behalf of Applicant, Sponsor certifies that (1) no tangible benefit, goods, or services were provided to anyone connected with Sponsor, and (2) this grant will not be used to satisfy the payment of any pledge or other financial obligation on behalf of the donor(s) per Section 6115 of the IRS Code.
- By cashing any grant checks, Sponsor guarantees the grant funds received will be used solely for the purposes approved by the Foundation.
- Any use of grant funds for purposes other than those specified in the grant application and the terms and conditions of the grant award must have the prior approval of the Foundation.
- The Foundation reserves the right to require the return of grant funds if it deems that Sponsor or Applicant have not complied with the agreed use of funds, or any law or regulation affecting the grantee, grant, or the Foundation.

Sincerely,

[Authorized Representative Signature]

[Authorized Representative Name]
[Authorized Representative Title]